

Ufton Parish Council

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To all Parish Councillors

11th May 2023

You are hereby summoned to attend a meeting of Ufton Parish Council to be held on Tuesday 16th May 2023 in Ufton Village Hall, Southam Road, Ufton commencing at 8.00 pm for the purpose of transacting the following business.

Jackie Chapman
Clerk to Ufton Parish Council

Members of the public and press are welcome to attend the meeting.

AGENDA

1. **Record of Members Present**
2. **Completion of Acceptance of Office by all Councillors**
3. **Declaration of Interest form to be completed by all Cllrs**
4. **Apologies for Absence**
5. **Acceptance of Apologies**
6. **Declaration of Interest**
Councillors are reminded that they **MUST** act solely in the public interests and should never improperly confer an advantage or disadvantage on any person to act or gain financial or other material benefits for yourself, your family, a friend, or close associate.
7. **Dispensations**
To receive and consider granting dispensation requests.
8. **Open Forum – (15minutes)**
Members of the public may raise any matter relating to items on the Agenda here.

WCC / SDC Representatives Reports
9. **Minutes of Last Parish Council**
To approve the minutes of the Parish Council meeting held on 4th April 2023.
Enclosure A
10. **Planning**
 - 10.1 No planning applications have been received since the last meeting held on 4th April 2023.
 - 10.2 No planning decisions have been received since the last meeting held on 4th April 2023.
- 10.3 **Appeals**
None
11. **Matters Arising from previous meeting held on 4th April 2023 which are not on the Agenda**
12. **Finance**
 - 12.1 **Bank Balance and Bank Reconciliation**
As of 30th April 2023 (Lloyds Bank and Unity Trust Bank) Enclosure B
 - 12.2 **To authorise the following payments: Enclosure C**

Name	£
Clerk April 2023 salary	
Mrs J Chapman reimbursement for May Ufton News	16.00
WALC Membership 2023 – 2024	136.00

EON Street Light charges 01.01.23 – 31.03.23	205.11
Cllr Tayler reimbursement for mileage (£9.00) and parking (£2.10) visit to Jeremy Wright MP 06.04.23	11.10

- 12.3 Clerks monthly wage payment**
To agree to paying the Clerk's monthly wage by standing order, with a round up payment to be made in March 2024.
- 12.4 Closure of Lloyds Bank Account**
To note Lloyds Bank account still not closed.
- 12.5 Annual Governance and Accountability Return 2022/2023 Part 2 – Certificate of exemption authorisation. Enclosure D**
Authorisation of Certificate of Exemption by Chairman and Responsible Financial Officer
- 12.6 Annual Governance and Accountability Return 2022/2023 Section 1 – Annual Governance Statement 2022/2023 Enclosure E**
For all Councillors to consider and determine approval of the Annual Governance Statement 2022/23
- 12.7 Annual Governance and Accountability Return 2022/2023 Section 2 – Accounting Statements 2022/2023 Enclosure F**
For all Councillors to consider and determine approval of the Accounting Statements 2022/23
- 13. HS2**
To receive an update on HS2 work within the vicinity.
- 14. Parish Boundary**
Cllrs Crowther to update the meeting.
- 15. Items for Next Agenda**
- 16. Date of Next Meeting** Tuesday 6th June 2023.