

# Ufton Parish Council

## Minutes of the Annual Meeting held on Tuesday 3<sup>rd</sup> May 2022 in Ufton Village Hall

Meeting commenced at 8.00 pm

**1. Election of Chairman:**

It was proposed by Cllr Crowther, seconded by Cllr Looney and  
**RESOLVED** Cllr Tayler be Chairman of Ufton Parish Council.

**2. Record of members present:**

Cllrs Tayler, Looney, Crowther, Baldwin, Byrne and Mrs J Chapman - Clerk.

**3. Apologies and reasons for absence**

Cllr Baker

It was proposed by Cllr Tayler, seconded by Cllr Crowther and  
**RESOLVED** to accept Cllr Baker's apologies.

**4. Declaration of interest**

None

**5. Dispensations**

None

**6. Chairman's Declaration of Acceptance of Office**

Cllr Tayler signed the declaration of acceptance of office.

**7. To agree dates and venue for Council Meetings for the year 2022 – 2023**

It was proposed by Cllr Tayler, seconded by Cllr Looney and  
**RESOLVED** to accept the dates for the meetings in 2022 – 2023 and all meetings  
will take place in Ufton Village Hall.

Dates for meetings	Tuesday 7 <sup>th</sup> June 2022
	Tuesday 5 <sup>th</sup> July 2022
	August 2022 – no meeting
	Tuesday 6 <sup>th</sup> September 2022
	Tuesday 4 <sup>th</sup> October 2022
	Tuesday 1 <sup>st</sup> November 2022
	Tuesday 6 <sup>th</sup> December 2022
	Tuesday 3 <sup>rd</sup> January 2023
	Tuesday 7 <sup>th</sup> February 2023
	Tuesday 7 <sup>th</sup> March 2023
	Tuesday 4 <sup>th</sup> April 2023
	Tuesday 2 <sup>nd</sup> May 2023 – Annual Parish Council Meeting
	Parish Council Meeting

**8. Cheque Signatories**

The bank signatories are Cllr Tayler, Cllr Crowther and Cllr Leeman

It was proposed by Cllr Tayler, seconded by Cllr Crowther and  
**RESOLVED** the Cllr Looney be added to the mandate.

**9. Standing Orders**

It was proposed by Cllr Baldwin, seconded by Cllr Byrne and  
**RESOLVED** to accept NALC's revised Model Standing Orders 2018 (revised 2020).

**10. Financial Regulations**

It was proposed by Cllr Crowther, seconded by Cllr Looney and  
**RESOLVED** to accept NALC's Model Financial Regulations 2019.

**11. Assets held by Ufton Parish Council.**

The Parish Council's assets were agreed as totalling £20,705.

**12. Date of next Parish Council meeting** Tuesday 6<sup>th</sup> July 2021.

Meeting ended 20:30 hrs.

Signed

Date