

Ufton Parish Council

Minutes of the meeting held on Tuesday 5th April 2022

Meeting commenced 20:00 hrs.

1. Record of Members present

Cllrs Tayler, Baldwin, Leeman, Crowther, Byrne, Looney, Baker, District Councillor Adam and Mrs J Chapman (Clerk)

2. Apologies for Absence

County Cllr Kettle

3. Acceptance of Apologies

n/a

4. Declaration of Interest

Councillors were reminded that they **MUST** act solely in the public interests and should never improperly confer an advantage or disadvantage on any person to act or gain financial or other material benefits for yourself, your family, a friend, or close associate.

5. Dispensations - None declared

6. Open Forum – (15minutes)

Five members of the public attended the meeting. Issues were raised relating to planning applications within the parish.

SDC Representatives Reports

Cllr Adam advised the Boundary Commission has disregarded Stratford District Council's recommendations regarding the split of the rural areas. Cllr Adam had responded to Cllr Leeman queries regarding Council Tax, all the Cllrs had been copied in. Cllr Adam has received several queries regarding the green bin charge. There is a local response to the Ukrainian refugee crisis.

7. Minutes of Last Parish Council

The minutes of the Parish Council meeting held on Tuesday 1st March 2022 were agreed as being a complete and true record of the meeting and were signed accordingly.

8. Planning

8.1 The following planning applications have been received since the last meeting held on 1st March 2022.

Planning No.	Address	Proposed work	Comments due by
22/00691/FUL	The Willows, 12 White Hart Lane, Ufton, CV33	Two storey side and front extensions, single storey extensions to rear and new render finish.	14.04.22 – no objection
22/00157/FUL	4 Field Close, Ufton, CV33 9PU	Amended plans, dormer window removed	Any further observations due by 19.04.22 - no objections to amended plans

8.2 The following planning decision has been received since the last meeting held on 1st March 2022.

Planning No.	Address	Decision
21/03626/FUL	Cruck House, Ufton Fields, Ufton, CV33 9PE	Permission with conditions
21/03627/LBC	Cruck House, Ufton Fields, Ufton, CV33 9PE	Listed Building Consent Approved

8.3 Other planning information – none

9. **Matters Arising from previous meeting held on 1st March 2022 which are not on the agenda**
None

10. **Finance**

10.1 **Bank Balance and Bank Reconciliation**

It was proposed by Cllr Tayler, seconded by Cllr Leeman and
RESOLVED the bank balance and bank reconciliation are correct.

10.2 **End of year Accounts**

It was proposed by Cllr Tayler, seconded by Cllr Crowther and
RESOLVED the end of year accounts are correct.

10.3 **To authorise the following payments**

Name	£
Clerk salary March 2022	
Mrs J Chapman reimbursement for printing of April Ufton News	25.20
HMRC – Jan, Feb, Mar 2022	139.60
Byrne Landscaping – Jubilee Beacon and siting of beacon	770.00
WALC – Clerk training Council Friendly Policies 28.03.22	36.00
DM Payroll Ltd – Balance of payroll provision for 2021 – 2022 (£120 total due for the year, £60 paid Sept 2022)	60.00

It was proposed by Cllr Leeman, seconded by Cllr Looney and
RESOLVED the payments be authorised.

11. **HS2**

All Cllrs remain concerned there has been no further information regarding the pedestrian crossing.

It was proposed by Cllr Baldwin, seconded by Cllr Byrne and
RESOLVED the Clerk to contact Cllr Kettle to ask for his support regarding the pedestrian crossing. By 1) advising the Clerk the name of the officer dealing with the planning application. 2) contacting the Clerk to advise when the decision regarding the pedestrian crossing is made.

12. **Parish Boundary**

Cllr Tayler thanked Cllrs Crowther and Baker for the considerable amount of work they have undertaken on this.

Cllr Crowther put forward a draft letter to be sent to the probable owners of the land. The Clerk advised all correspondence from the Parish Council ought to go from the Clerk, however, in this instance

It was proposed by Cllr Looney, seconded by Cllr Byrne and
RESOLVED in the first instance, Cllr Crowther will send the letter in his name.

It was proposed by Cllr Baldwin, seconded by Cllr Byrne and
RESOLVED the Clerk will work with Cllr Crowther and Baker to produce a revised letter.

13. **Queens Jubilee Beacon**

The Parish Council wish to be part of the Beacon Trail.

Cllrs Tayler and Byrne and the Clerk to meet with the licensees of the White Hart to determine who will light the Beacon, date, timings, insurance cover and risk assessment.

14. **To determine the date and time for the Annual Parish Meeting and parties to be invited.**

The Annual Village Meeting will be held before the Annual Parish Meeting on 3rd May 2022. Clerk to establish if a representative from 123+ is available to attend to give a talk.

15. Defibrillator Training

It was proposed by Cllr Crowther, seconded by Cllr Tayler and
RESOLVED to arrange for defibrillator training/refresher in the Village Hall.

14. Items for Next Agenda

Stratford District Council Code of Conduct.

15. Date of Next Meeting Annual Parish Council Meeting, immediately followed by the ordinary Parish Council Meeting 3rd May 2022.

Meeting closed 22:12 hrs

Signed

Date