**Ufton Parish Council**

**Minutes of the Meeting held on**

**Tuesday 1st May 2018**

**1. Record of Members Present: -**

Cllrs Baldwin, Crowther, Byrne, Cllrs Mrs Sheepy and Clerk Mrs J Chapman

County Councillor Stevens

Meeting Commenced 8.10 pm

**2. Apologises for Absence: -** Cllr Wilkinson, Cllr Leeman and District Cllr Riches

**3. Acceptance of Apologies: -** Agreed

**4. Declaration of Interests**

Councillors are reminded that they **must** act solely in the public interest and should never

improperly confer advantage or disadvantage on any person to act or gain financial or other material benefits for yourself, your family, a friend or close associate. None received

**5. Dispensations –** None

**6. Co-option of a Parish Councillor to the vacant post.**

It was proposed by Cllr Baldwin, seconded by Cllr Crowther and

 **RESOLVED** to co-opt Mrs Elizabeth Kemp to the role of Councillor.

**7. Open Forum**

Street light outside September Lodge not working.

 Plant/screening of the Solar Farm on the Fosseway.

Village Hall Committee – if Planning Permission is needed for the extension/renovation works they are considering doing if they succeed in applying for a grant from HS2, will the Parish Council consider making the application to benefit from the reduced application fees. The Councillors agreed they would consider it.

It was reported HS2 ground works have been working on the road and island – they have been taking measurements of the depth of the road.

HS2 have booked two liaison meetings in the Village Hall – 19th July 2018 and 18th October 2018.

 **Representative Reports**

County Councillor Stevens advised WCC is very quiet at present. Highways are very busy following the severe weather, they have received a grant of £1.4M to put towards repairing potholes. Residents are asked to keep reporting potholes and where possible to include a picture of the pothole. WCC is due to meet to discuss the major works on A46 Stoneleigh Junction. Harbury Primary School and Long Itchington School have recently had a visit from Ofsted. Southam College has received a grant for a new sports hall, which will be open for the public to use outside of school hours, and new windows. HS2 are still carrying out investigations which will enable them to provide more detailed plans of the work due to take place.

Cllr Baldwin on behalf of Cllr Riches, advised Stratford District Council has approved a grant for wifi surveys. The Clerk advised she has received an email from SDC which stated

the Council has allocated some funding to assist with the delivery of broadband to residents / parishes not covered by BDUK. They are currently considering several options with several providers. Once their discussions are complete they will contact everyone.

**8 Minutes of last meeting**

**8.1** It was agreed to approve the minutes of the Parish Council Meeting held on Tuesday 6th March 2018 as a true and complete record

**9. Matters Arising**

**9.1 Eon Street Lighting –** The Clerk advised still in the waiting time for the contract to start which should be in 3 – 4 weeks’ time. E.ON are due to contact the Clerk prior to commencing work.

**9.2 Parish Boundary** – The Clerk advised she has left a few messages for the Solicitor at WCC, he has hot called back. Cllr Baldwin asked the Clerk to write to the solicitor.

 **ACTION –** Clerk to write to Peter Endell, solicitor at Warwickshire County Council

**9.3 Wifi –** As noted in point 6 District Councillors report. The Clerk advised she has received a new quote from Smart Wireless, amounting to £1794.00.

**9.4 Highway Issues – Trees and Potholes**

The trees on the right-hand side of the A425 as you go down the hill have still to be cut.

 **ACTION –** Clerk to write to WCC – Mrs Fogarty.

Potholes as discussed in point 6 Open Forum and County Councillor’s report.

**9.5 HS2**

 As discussed in point 6 Open Forum and County Councillors report.

**9.6 Parish Council Bank Account**

Cllr Crowther advised he has taken the paper work to Lloyds Bank, it has been checked and has now gone off to Head Office. The suggested transfer date is 14th May 2018.

**9.7 Telephone Hotline**

It was agreed this item would not be discussed any further.

**9.8 Annual Village Meeting**

Took place on Tuesday 10th April 2018, there were no items to be followed up.

**9.9 Solar Panels**

The Clerk has he planting information from the planning permission, she will let the resident querying this aspect see them.

**10. Planning**

**10.1** No Planning Applications have been received

**10.2** No planning decisions have been received.

**10.3**  Other planning information – None

**11. Finance**

**11.1 Monthly Budget Report 01.04.18 – 22.04.18**

The report was very small as it only covered April. Cllr Crowther offered to reset the spreadsheet to it included trial balances and budget spend information.

 **ACTION** Clerk to send 18/19 spreadsheet to Cllr Crowther.

**11.2 To authorise the following payments:**

It was proposed by Cllr Crowther, seconded by Cllr Mrs Sheepy and

**RESOLVED** the payments be authorised.

|  |  |
| --- | --- |
| **Name** | **£** |
| Clerks Salary – May 2018  |  |
| Reimbursement to Mrs J Chapman for May Ufton Newsletter | 20.88 |
| WALC Training Social Media – Cllr Baldwin | 23.00 |
| E.ON 01.01.118 – 31.03.18 | 239.01 |

**12. Stratford District Council – Councillor Code of Conduct**

The Clerk circulated the answers she received from SDC to all Councillors on 16th April 2018. It was agreed the answers from SDC do not answer the Councillors questions.

**ACTION** Clerk to circulate UPC’s current Code of Conduct along with the Code of Conduct proposed by SDC, to enable Cllr to make a comparison.

**13. Correspondence Received**

HSBC Bank Statement

**14. Items for next Agenda**

New Councillor Code of Conduct from Stratford District Council

Streetlighting

Parish Boundary

Wi-Fi.

Solar Panels

HS2

Highways – Potholes and trees on the right-hand side of Ufton hill.

Parish Council Bank Account – transfer to an alternative bank

Domain name for Ufton Parish Council

**13. Date of Next Meeting** Tuesday 5th June 2018.

 Meeting closed 20.57

Signed Date

Cllr C Baldwin

Chairman