**Ufton Parish Council**

**Minutes of the Meeting held on**

**Tuesday 6th February 2018**

**1. Record of Members Present: -**

Cllrs Baldwin, Wilkinson, Crowther, Tayler, Leeman, Byrne, Cllr Mrs Sheepy and Clerk Mrs J Chapman

County Councillor Stevens and District Councillor Riches also present.

Meeting Commenced 8.00 pm

**2. Apologises for Absence: -** none

**3. Acceptance of Apologies: -** none

**4. Declaration of Interests**

Councillors are reminded that they **must** act solely in the public interest and should never

improperly confer advantage or disadvantage on any person to act or gain financial or other material benefits for yourself, your family, a friend or close associate. None received

**5. Dispensations -** None

**6. Open Forum**

No public were present, queries were raised by Councillors on behalf of residents.

* Suggestion for a topic/speaker for the Annual Parish Meeting – use of/recycling plastic.
* Water running down Ufton Hill from the drain by the exit to White Hart Lane. Possibly fixed as Severn Trent were in attendance earlier today. **ACTION** Clerk to report tarmac missing around the hole to WCC Highways.
* Village Fete Saturday 2nd June 2018, venue to be decided.
* New Noticeboard, Cllr Baldwin advised this will be done on Wednesday 7th February 2018.
* HS2, the recent public meetings have shown a temporary crossing will be put on the A425 in Ufton. The general understanding of the Councillors was that the crossing would be permanent.
* HS2 – Raleigh Wave. HS2 have responded that their “Technical Standards specify the minimum acceptable stiffness for ground beneath the railway to avoid any adverse effects of Rayleigh waves at our design speeds” and that “ … we know that trains have run at speeds of up to 574.8km/h without problem.”
* Pooling of water on A425 opposite the village hall **ACTION** Clerk to report to WCC Highways

 **Representative Reports**

County Councillor Stevens advised unemployment in Warwickshire is one of the lowest in the West Midlands. WCC’s budget has been set and the final grant settlement from Government has not been reduced. County Councillors individual grant funds have received a slight increase of £1000. Warwickshire Fire Service is undergoing a review.

District Councillor Riches advised SDC has set an increase in the Council Tax of 1%.

Tourism brings £300M into Stratford every year. £1.3B is being brought in by the JLR development at Gaydon. JLR is the largest employer in the district. An infrastructure grant of £13.4M has been given towards the Long Marston development, this is £3.4M more than was requested. The Environmental Health Department has just appointed a new, full time Environmental Health Officer who will deal specifically with dog issues, such as dog fouling, dog aggression and noisy dogs. The officer is due to start in March and will liaise with Parish Councils; Ufton is first on the list. Broadband, Cllr Riches has put forward a suggestion for a budget to fund Broadband investigations/alternatives for remote villages. This suggestion is going to Cabinet imminently.

**7 Minutes of last meeting**

**7.1** It was **RESOLVED** to approve the minutes of the Parish Council Meeting held on Tuesday 2nd January 2018 as a true and complete record

**8. Matters Arising**

**8.1 Dog Fouling –** as discussed under the District Councillors Report. Clerk to ask new officer, if available, if he will attend the Annual Parish Meeting and give a talk.

**8.2 Eon Street Lighting –** there has been no contact from EON. Cllr Crowther has established the officer who did the quote has left EON and his email inbox is not being monitored. The Clerk has sent all the information again, today 06.02.18, to EON.

**9.3 Highway Issues** –

**Bus Stop Opposite Ashgrove Farm –** a quote for £75.00 has now been received to lay three slabs in the verge by the bus stop on the A425 opposite Ashgrove Farm.

 It was proposed by Cllr Crowther, seconded by Cllr Wilkinson and

 **RESOLVED** the quote be accepted.

**Speedgun –** no-one has volunteered to undertake a speed watch campaign. Cllrs agreed to take the Speedgun off the Agenda.

 **Church Tower Lighting** – The Clerk advised she has emailed the two heads of service at WCC and has been advised a full response will be available in due course.

**8.4 Internet/Broadband** – as discussed earlier under the District Councillors report; currently waiting to see if SDC will fund the necessary line of sight survey.

**8.5 Parish Boundary –** Land Registry has replied to the Clerks enquiry.

**ACTION** Clerk to establish next steps and cost of application for next meeting

**8.6 Lengthsman Scheme –** as the Parish Council is concentrating on replacing the streetlight, currently there are no funds available to put towards a Lengthsman Scheme, therefore deferred until January 2019

**9.7 Portfolio Holders –** It was agreed Cllr Crowther will lead on Finance, Cllr Tayler on IT, Cllr Wilkinson Highways, Cllr Baldwin – Planning, Road Safety and Street Lighting, Cllr Leeman – Dog issues, Cllr Bryne – Biffa, waste disposal and maintenance, Cllr Mrs Sheepy liaison with the Parochial Church Council and the Village Hall Committee and the Clerk on documentation

**9. Planning**

**9.1** No Planning Applications have been received

**9.2** The following Planning decisions have been received.

17/03276/FUL 13 and 14 Ufton Fields. Granted

**9.3**  Other planning information – None

**10. Finance**

**10.1 Monthly Budget Report 23.12.17 – 22.01.18**

Noted

**10.2 Payments made since last meeting**

|  |  |
| --- | --- |
| **Name** | **£** |
| Ufton Village Hall Committee – Cost of hiring hall Jan 2017 – Dec 2017 | 199.50 |

**10.3 To authorise the following payments:**

It was proposed by Cllr Crowther, seconded by Cllr Baldwin and

**RESOLVED** the payments be authorised.

|  |  |
| --- | --- |
| **Name** | **£** |
| Clerks Salary – February 2018  |  |
| Reimbursement to Mrs J Chapman for February Ufton Newsletter | 21.60 |
| Reimbursement to Mrs J Chapman – Land Registry Fee | 4.00 |
| Eon 01.10.17 – 31.12.17 | 244.32 |

**10.4 Bank Account transfer**

Cllr Crowther advised the meeting HSBC requires a new Mandate to be completed in order to remove Mrs L van Kesteren from the list of authorised signatories. He had completed the document.

It was proposed by Cllr Crowther, seconded by Cllr Taylor and

**RESOLVED** the bank mandate to remove Mrs Van Kesteren from the list of authorised signatories be signed and dated by the Chairman and Clerk forthwith.

 Cllr Crowther confirmed that the current signatories are himself, the Clerk and Cllrs Leeman, Tayler and Wilkinson.

**11. Correspondence Received**

Bank Statement, Lloyds Bank paperwork

**12. Items for next Agenda**

New Councillor Code of Conduct from Stratford District Council

Streetlighting

Parish Boundary

Wi-Fi.

Highway Issues – Bus Stop opposite Ashgrove Farm, Church Tower

HS2

Annual Village Meeting

Parish Council Bank Account – transfer to an alternative bank

**13. Date of Next Meeting** Tuesday 6th March 2018

 Meeting closed 21.40

Signed Date

Cllr C Baldwin

Chairman