**Ufton Parish Council**

**Minutes of the Meeting held on**

**Tuesday 5th December 2017**

**1. Record of Members Present: -**

Cllrs Baldwin, Wilkinson, Crowther, Tayler, and Clerk Mrs J Chapman

County Councillor Stevens was also in attendance

Prior to the meeting being opened the Chairman welcomed Mr Jeremy Kemp and his wife Mrs Elizabeth Kemp to the meeting. Mrs Kemp has expressed an interest in becoming a Parish Councillor. Mr G Bryne was also in attendance, the Chairman advised both Mrs Kemp and Mr Bryne if they wish to become Parish Councillors they need to advise the Parish Clerk in writing.

Meeting Commenced 8.00 pm

**2. Apologises for Absence: -** Paul Leeman, Dave Riches

**3. Acceptance of Apologies: -** Paul Leeman, Dave Riches

**4. Declaration of Interests**

Councillors are reminded that they **must** act solely in the public interest and should never

improperly confer advantage or disadvantage on any person to act or gain financial or other material benefits for yourself, your family, a friend or close associate. None received

**5. Dispensations -** None

**6. Open Forum**

A resident asked for an update regarding the “Screening” to the Solar Farm on the Fosse. (Planning Application 15/02716/FUL). The Clerk advised the Planning Application was dealt with by SDC and the officer who dealt with it, is still there. She has emailed her but to date she has not had a reply.

Three street lights are out, one in Reeds Park, one in White Hart Lane and one by 7 Ufton Fields.

 **ACTION** Clerk to contact Eon

A mattress has been dumped on the Highway by the entrance to the Nature Reserve.

 **ACTION** Clerk to report to SDC

There was also discussions regarding Superfast Broadband and HS2, disposal of the soil from HS2 tunnel excavations the recycling plant up Harbury Lane what happens to the compost

 **Representative Reports**

County Councillor Stevens gave his report to the meeting which included the closure of Childrens Centres, Home to School Transport and HS2.

District Councillor Riches was not in attendance, however he is arranging a meeting with the Corporate Policy Holder responsible for Dog Wardens. Cllr Riches is also hopeful he will obtain a grant to fund the wifi survey (Dallas Burston to Ufton Church).

**7 Minutes of last meeting**

**7.1** It was **RESOLVED** to approve the minutes of the Parish Council Meeting held on Tuesday 7th November 2017 as a true and complete record

**8. Matters Arising**

**8.1 Dog Fouling –** Cllr Riches is going to check if Ufton Parish Council has the power to prosecute dog owners who fail to pick up after their dog has fouled.

**8.2 Eon Street Lighting –** A quote has been received from EON, Warwickshire County Council has not submitted a quote. The Clerk will circulate the quote to all Councillors and will be discussed at the meeting due to be held on 2nd January 2018.

**8.3 Highway Issues** –

**Bus Stop Opposite Ashgrove Farm –** still awaiting quotation for the work. Mr G Bryne offered to look at the work required and report back to the Parish Council.

**8.4 Church Tower Lighting** – No further information received. County Councillor Stevens will speak with the Forestry Department to try and establish when the work to the trees on White Hart Lane will be undertaken. There is only one officer at Warwickshire County Council who deals with trees.

**8.5 Internet/Broadband** – discussed under SDC Representatives Report.

**8.6 Parish Boundary**

 It was proposed by Cllr Wilkinson, seconded by Cllr Tayler and

 **RESOLVED** enquiries will be made with Land Registry with regard the status of the Donkey Field.

 **ACTION** Clerk to write to Land Registry

**8.7 Lengthsman Scheme**

Warwickshire County Council still offer the scheme, but no longer make any payment to Parish Council. All Councillors to submit their suggestions to as what could be included in this scheme and the frequency of work required to Cllr Crowther, Cllr Crowther will the put together a scope of works.

**8.8 Portfolio Holders**

Cllr Crowther suggested Parish Councillors be allocated specific areas of responsibility, to balance the work amongst them. Cllr Crowther will draw up areas of responsibilityand circulate, these will be discussed at the next meeting.

**9. Planning**

**9.1** The following planning application has been received:

 **17/03276/FUL** 14 Ufton Fields, Ufton, CV33 9NZ, two storey rear extension. No representation.

**9.2** No planning decisions have been received.

**9.3** Other - none

**10. Finance**

**10.1 Monthly Budget Report**

The budget report for the period 01.10.17 – 31.10.17 was noted.

**10.2 Payments made since last meeting**

|  |  |
| --- | --- |
| **Name** | **£** |
| Mr J Tayler – reimbursement for web hosting fee | 60.00 |
| WALC – Training fee Clerk’s Toolkit Essential Records and Paperwork | 25.00 |

**10.3 To authorise the following payments:**

It was proposed by Cllr Tayler, seconded by Cllr Wilkinson and

**RESOLVED** the payments be authorised, apart from the payment to HMRC which is an error.

|  |  |
| --- | --- |
| **Name** | **£** |
| Clerks Salary – November 2017  |  |
| ~~HMRC 06.07.17 – 05.10.17~~ | ~~5.40~~ |
| Reimbursement to Mrs J Chapman for November Ufton Newsletter | 21.60 |

**11. Correspondence Received**

Bank Statement, EON Quote for replacement lighting.

**12. Items for next Agenda**

Councillor co-option

 Budgets/Precept 2018 – 2019

 Streetlighting

Lengthsman Scheme

Parish Boundary

Portfolio Holders

Highways

Church Tower

Dog Fouling

Wifi.

**13. Date of Next Meeting** Tuesday 2nd January 2018

 Meeting closed 21. 25

Signed Date

Cllr C Baldwin

Chairman