**Ufton Parish Council**

**Minutes of the Meeting held on**

**Tuesday 3rd October 2017**

**1. Record of Members Present: -**

Cllrs Baldwin, Wilkinson, Crowther and Clerk Mrs J Chapman

Prior to the meeting being opened the Chairman welcomed Mrs S Sheepy. Mrs Sheepy has expressed an interest in becoming a Parish Councillor and was in attendance to see what being a Parish Councillor entailed. The Chairman explained if Mrs Sheepy decided to become a Parish Councillor, the next step would be for her to write to the Parish Clerk. The Chairman also explained to Mrs Sheepy that Training / Guidance would be given.

Meeting Commenced 8.00 pm

**2. Apologises for Absence: -** Cllr Tayler, Cllr Leeman and Cllr Riches

**3. Acceptance of Apologies: -** Cllr Tayler, Cllr Leeman and Cllr Riches

**4. Declaration of Interests**

Councillors are reminded that they **must** act solely in the public interest and should never

improperly confer advantage or disadvantage on any person to act or gain financial or other material benefits for yourself, your family, a friend or close associate. None received

**5. Dispensations -** None

**6. Open Forum**

A resident asked for the dates of the Parish Council Meetings to be included in the Ufton Newsletter again and the dates of any other activities in the village. This will be done, so long as the Ufton News Editor receives the information.

 **Representative Reports**

County Councillor Stevens advised the Adult and Children’s Department has a new head, Nigel Minns. The Education Department has a new head, Chris Malone. Details of the Government Grant for next year is still awaited. The consultation regarding Childrens Centres has closed, WCC received over 2000 responses, these are now being collated. There is currently a consultation regarding transportation to school, Cllr Stevens encourages parents to submit their comments. Disruption on the highways in this area will continue as the infrastructure is put in place to cope with the large amount of house building being undertaken.

District Cllr Riches – apologies received and accepted.

**7 Minutes of last meeting**

**7.1** It was **RESOLVED** to approve the minutes of the Parish Council Meeting held on Tuesday 5th September 2017 as a true and complete record

**8. Matters Arising**

**8.1 Dog Fouling –** Cllr Baldwin advised Cllr Riches is in the process of arranging a meeting with the Director who has corporate responsibility for Dog fouling at Stratford on Avon District Council, to establish exactly what service the Parish can expect to receive. Once Cllr Baldwin has been, he will report back to the Parish Council.

**8.2 Eon Street Lighting –** deferred until the Village Priorities have been discussed.

**8.3 Highway Issues** – Clerk advised she is still awaiting the speed monitoring data, which was captured in April and sent to Warwickshire County Council. The Clerk has asked Cllr Stevens for his assistance in obtaining the data.

Slabbing of Bus Stop down Ufton Hill – awaiting a price from a local contractor.

 Flashing “Your Speed is….. “ sign, Cllr Stevens will see if it is possible to obtain the cost of one, as Warwickshire County Council are no longer using them.

**8.4 Church Tower Lighting** – Clerk advised the Forestry Department at WCC have confirmed the Holly Tree and the Yew Tree at the bottom of White Hart Lane where it joins the A425 are on land belonging to Warwickshire County Council. Work is due to be done to the trees, however, it will not be for a few months. The Clerk has asked for the Forestry Officer to undertake a site visit to look at the trees and hedges on the left-hand side of the A425 as you go down the hill, due to the poor visibility when exiting from Home Farm onto the A425.

**8.5 Results of Village Project Votes** – The top priority for the village is Replacement Street Lighting. Cllr Baldwin will contact Eon and WCC an obtain up to date costings and will report back to the Parish Council.

**9. Planning**

**9.1** No planning application(s) have been received.

**9.2** No planning decisions have been received.

**9.3** Other - none

**10. Finance**

**10.1 Monthly Budget Report**

The budget report for the period 01.08.17 – 31.08.17 was noted, the accounts balance. Cllr Crowther will check the expenditure against the budget and check the spreadsheet, so it records correctly.

**10.2 Authorisation of payments**

 It was proposed by Cllr Crowther, seconded by Cllr Wilkinson and

 **RESOLVED** the following payments be made.

|  |  |
| --- | --- |
| **Name** | **£** |
| Clerks Salary – October 2017  |  |
| Reimbursement to Mrs J Chapman for October Ufton Newsletter | 27.00 |
| Eon Maintenance 01.07.17 – 30.09.17 | 66.26 |

**10.3 Annual Return 2016 – 2017**

The report from Grant Thornton and the Notice of Conclusion was noted

**11. Street Lighting**

Discussed under 8.5

**12. Data Protection**

The Parish Council is not registered with the Data Protection Commissioner. The Clerk confirmed the cheque and form posted off earlier this year was not received. The Clerk will cancel the cheque and will submit a new application.

 **ACTION** Clerk to submit a new Data Protection Registration Application.

**13. Correspondence Received**

Bank Statement, Annual Return Conclusion, EON Maintenance Invoice

Cllr Crowther advised he has been in contact with Lloyds Bank, they have a bank switching facility, which will make it easier for the Parish Councils bank account to be moved. Cllr Crowther is still to visit HSBC regarding the closed Pond Account.

Cllr Baldwin gave the Councillors present a copy of a quote he has been sent for a survey to be undertaken to assess the suitability and speed of a point to point radio link between Dallas Burston Polo Club and the village of Ufton. The quote is for £2280.00. It was not clear if the Parish Council will need to pay for this work, equally it is not clear if there will be any on-going costs for villagers, if they wish to use this wi-fi facility. It was agreed Cllr Baldwin will contact Dallas Burston Polo Ground, clarify matters and report back to the Parish Council

The Clerk advised she has had contact from Susan Bridges HS2 Liaison Officer who is responsible for Ufton. Cllr Baldwin understands there are two Liaison Officers, due to Ufton’s location. The Clerk will contact Susan Bridges and seek clarification.

Speed Gun – is on loan to Long Itchington Parish Council. Cllr Baldwin stated he would visit the Parish Council and ask for it to be returned to Ufton Parish Council.

New Village Noticeboard – the Clerk has the new board. Cllr Baldwin will arrange for it to be erected.

**14. Items for next Agenda**

Highway issues, internet and broadband to be added to the recurrent issues.

**15. Date of Next Meeting** Tuesday 7th November 2017

 Meeting closed 21.10

Signed Date

Cllr C Baldwin

Chairman