**Ufton Parish Council**

**Minutes of the Meeting held on**

**Tuesday 5th September 2017**

**1. Record of Members Present: -**

Cllrs Baldwin, Leeman, Wilkinson, Crowther and Clerk Mrs J Chapman

Meeting Commenced 8.00 pm

**2. Apologises for Absence: -** Cllr Tayler, Cllr Riches

**3. Acceptance of Apologies: -** Cllr Tayler, Cllr Riches

**4. Declaration of Interests**

Councillors are reminded that they **must** act solely in the public interest and should never

improperly confer advantage or disadvantage on any person to act or gain financial or other material benefits for yourself, your family, a friend or close associate. None received

**5. Dispensations -** None

**6. Open Forum**

No public present

 **Representative Reports**

County Cllr Stevens reminded Cllrs about the Children’s Centres Consultation. A consultation document was produced at the end of June 2017 and has been circulated for consultation. The consultation period ends on 11th September 2017. WCC has received over 1000 responses and theses are currently being reviewed. Due to the high response, the final decision has been delayed until mid-November when recommendations will go to the cabinet.

There has been a lot of disruption to the roads in and around Southam as new infrastructure is built to accommodate the significant increase in houses approved by the planers. The A426 is currently being disrupted just outside Stockton as Cemex build a new tunnel under the road.

Southam College, which is no longer under WCC control, had good GCSE and A level results and were above the national average.

There is still time to suggest schemes for WCC Delegated Highway Schemes and the smaller Community Grants Scheme.

The next Community Forum is on 13th September 2017 at Bishops Itchington, The Police and Crime Commissioner will be in attendance as will Trading standards to brief regarding rogue traders.

District Cllr Riches – apologies received and accepted.

**7 Minutes of last meeting**

**7.1** It was **RESOLVED** to approve the minutes of the Extra Ordinary Parish Council Meeting held on Friday 23rd June 2017 as a true and complete record

**7.2** It was **RESOLVED** to approve the minutes of the Parish Council Meeting held on Tuesday 4th July 2017 as a true and complete record

**8. Matters Arising**

**8.1 Dog Fouling –** Cllr Baldwin will ask Cllr Riches to facilitate a meeting with the Director who has corporate responsibility for Dog fouling at Stratford on Avon District Council, to establish exactly what service the Parish can expect to receive.

**8.2 Eon Street Lighting –** deferred until the Village Priorities have been discussed.

**8.3 Highway Issues** – Clerk advised she is still awaiting the speed monitoring data, which was captured in April and sent to Warwickshire County Council. The Clerk confirmed the Parish Council is still to be invoiced for the survey.

Slabbing of Bus Stop down Ufton Hill – awaiting a price from a local contractor.

 Cllr Baldwin will liaise with Cllr Stevens regarding a “Your speed is….” Sign.

 Cllr Baldwin advised he has received an estimate of £400,000 to install a cycle way between Harbury and Ufton. This amount is excessive and it is not practical to pursue the cycle pathway any further.

**8.4 Church Tower Lighting** – Clerk advised she has chased up the Forestry Department at WCC. The officer she need to liaise with is on annual leave.

**8.5 Results of Village Project Votes** – Cllr Crowther and Cllr Wilkinson provided their priorities again. The Clerk will circulate them to all Cllrs.

**9. Planning**

**9.1** The following planning application(s) have been received and comments submitted to the Local Authority

17/02014/FUL Northcroft, Ufton Fields, Ufton, Leamington Spa, CV33 9PE

Erection of double garage – No Objections

**9.2** The following planning decisions have been received.

17/01399/FUL Ufton Hill Farm, Ufton, Leamington Spa, CV33 9PL

Erection of agricultural building for housing livestock. GRANTED

**9.3 Other - none**

**10. Finance**

**10.1 Monthly Budget Report**

The budget report for the period 01.07.17 – 31.08.17 was noted. Cllr Crowther requested additional information be provided in the future.

The Clerk is to write to HSBC and request Bank Statements are sent on 1st of the month.

**10.2** The Clerk requested an extra payment be considered for payment, £40.50 to DM Payroll Services Ltd, this was agreed.

 It was proposed by Cllr Crowther, seconded by Cllr Wilkinson and

 **RESOLVED** the following payments be made.

|  |  |
| --- | --- |
| **Name** | **£** |
| Clerks Salary – September 2017  |  |
| Reimbursement to Mrs J Chapman for August Ufton Newsletter | 21.60 |
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| Reimbursement to Mrs J Chapman for postage costs | 6.72 |
| Reimbursement to Cllr Crowther for purchase of a Red Ensign | 33.60 |
| Eon electricity usage 01.04.17 – 30.06.17 | 241.67 |
| DM Payroll Services Ltd (01.04.17 – 30.09.17) | 40.50 |

**11. Commemorating the 100th anniversary of the end of the great war**

Deferred until the next meeting

**12. HSBC**

HSBC have closed the Cartpond Account due to it not being used. Cllr Crowther will arrange to see the HSBC Manager regarding this. Consideration will be given to opening a new bank account with Lloyds Bank, as there is a branch in Southam.

**13. Stratford District Council – Service Changes**

SDC Planning Department is reviewing the way it notifies Parish Councils about planning applications, where possible they wish to use electronic notifications and are willing to provide Parish Councils with digital projectors to enable planning applications to be seen at meetings. Councillors requested further information from SDC.

 **ACTION:** Clerk to establish how residents of Ufton will be able to access the plans if they do not have access to the internet.

**14. Correspondence Received**

Bank Statement, SDC letter re Service Changes

**15. Items for next Agenda**

Data Protection

 Street Lighting

**16. Date of Next Meeting** Tuesday 3rd October 2017

 Meeting closed 21.10

Signed Date

Cllr C Baldwin

Chairman