**Ufton Parish Council**

**Minutes of the Meeting held on**

**Tuesday 6th December 2016**

**1. Record of Members Present: -**

Cllrs Baldwin (Chairman), Wilkinson, Tayler, Leeman, Crowther and Clerk Mrs J Chapman

Meeting Commenced 8.10 pm

**2. Apologises for Absence: -** Cllr Riches. No apology received from Cllr Mrs Van Kesteren

**3. Acceptance of Apologies: -** Cllr Riches.

**4. Declaration of Interests**

Councillors are reminded that they **must** act solely in the public interest and should never

improperly confer advantage or disadvantage on any person to act or gain financial or other material benefits for yourself, your family, a friend or close associate. None received

**5. Dispensations -** None

**6. Open Forum - (15 minutes)**

Cllr Baldwin made a presentation to Mrs Ingham to thank her for all her hard work over the years as Editor of Ufton News.

Mrs Ingham, the Village Hall Committee intends to hold a Coffee Morning on 28th January 2016, would the Parish Council like to make it a joint event. It was agreed the event will be joint.

Cllr Baldwin, on behalf of a parishioner raised the increase in traffic and the speed of the traffic travelling along Ufton Fields, through the village. Agreed Speeding will be included on next month agenda.

**Representative Report**

County Councillor Stevens – advised the Chief Executive of Warwickshire County Council will be retiring in February 2017 along with 2 other senior staff. Their posts will be left vacant until after the May 2017 elections, they may not all be replaced.

WCC Budget discussion continue, it is likely there will be a reduction to Children’s Services and Bus Services subsidies are likely to be reduced.

 District Councillor Riches – not present.

**7. Minutes of Last Parish Council Meeting**

Cllr Tayler proposed, Cllr Wilkinson seconded and it was

**RESOLVED:** the minutes of the Parish Meeting held on Tuesday 1st November

2016 are signed as a true record of the meeting.

**8. Matters Arising**

**8.1 Dog Fouling**

Nothing to report. Item to remain on the Agenda

**8.2 Highway Issues**

The footpath down Ufton Hill to Ashgrove Farm and from outside the Old Rectory to the Bascote Crossroad has been cleared of overgrowing grass.

 **ACTION –** Clerk to write to WCC Highways and thank them.

 The grass verge outside Northcroft to the end of Cruck House, Ufton Fields is still not being cut by either the County Council or the District Council.

**ACTION –** Clerk to write to both, aiming for the grass to be included in the cutting cycle as from Mar 2016.

Keep left bollard is missing from the island on the main road. There is a build-up of debris on the island, which the road sweeper does not appear to pick up.

 **ACTION –** Clerk to report both to WCC Highways

Clerk advised the meeting the resurfacing work identified along Ufton Fields is due to be undertaken on 16.01.17, weather permitting and will take three days. The road will be closed to through traffic, it will be access to properties only.

WCC are aware of the “pooling” water at the Bascote crossroads. The contractors who did the work have not done it to WCC’s satisfaction and they are being required to undertake the work again at their own expense.

The Clerk is waiting for Jennifer Warton, Contracts Manager to come back to her with information regarding the dates the verges were cut in Ufton.

**8.3 HS2 –** Cllr Baldwin gave a verbal report regarding HS2 following his visit to the recent Community Forum. There is funding available via a “Community Chest” to provide benefits to the local area. Cllr Baldwin encourages the Parish Council to apply for some of this funding. Cllr Baldwin’s report will be circulated with the January Ufton Newsletter.

**ACTION** – Clerk to write to HS2 once the Bill is passed to remind them of the promises made to Ufton PC.

**8.4 Street Lights**

Cllr Crowther had circulated a report to the Parish Councillors regarding the street lights in Ufton. Cllr Crowther will obtain some more information, clarify other matters and then bring the report back to the Parish Council to agree a way forward with regard to replacing the street lights.

**8.5 Parish Council Notice board**

Cllr Baldwin advised the owners of Tithe Barn are happy for the new Parish Noticeboard to be secured to their boundary wall. The Councillors confirmed their decision to purchase an aluminium noticeboard, with an aluminium internal header.

 **ACTION –** Clerk to order new noticeboard.

**8.6 Neighbourhood Plan**

Prior to the meeting starting the Councillors had listened to a talk given by Matthew Neale, Neighbourhood Plan Officer at Stratford District Council. It was agreed the topic will remain on the Agenda to be discussed at the next meeting. This will give Councillors time to look at some of the completed plans on Stratford District Councils website (Long Compton and Kineton).

**8.7 BT Consultation re removal of Telephone and Telephone Box.**

It was agreed to the Parish Council does not wish to adopt the Telephone Box, once BT have removed the telephone line.

**9. Planning**

No new applications

**10. Finance**

**10.1** It was proposed by Cllr Crowther, seconded by Cllr Leeman and

**RESOLVED** the following payments be made.

Clerks salary for December 2016 £

HMRC – December £19.20

November Ufton Newsletter £19.80 + £3.96 vat

Postage £7.68

Mr C Baldwin – Gift to Mrs Ingham £50.00

**10.2** The Clerk provided all Councillors with a copy of Income/ Expenditure against the budget up to and including 22.11.16.

**11. Correspondence received**

HSBC Bank statement.

**12. Items for next Agenda**

Dog Fouling

 Highway Issues

HS2

Street Lights

Neighbourhood Plan

Internet Connection

Speeding

**Additional Item**

Another bank mandate was signed by Cllrs, Wilkinson, Leeman, Tayler and Crowther and the Clerk Mrs J Chapman, due To HSBC wanting a different form signed. Three signatures will be required for all cheques.

**13. Date of Next Meeting –** 3rd January 2017

 Meeting ended 9.12 pm

 **Signed Date**

 **Mr C Baldwin (Chairman)**