**Ufton Parish Council**

 **Annual General Meeting and Parish Council Meeting**

**8pm Tuesday 12th May 2015**

Minutes

Contact Address : 6 St Michaels Close, Ufton, Leamington Spa, CV33 9PA Email : uftonpc@outlook.com Telephone : 01926 613411

**1. Record of Members present- Cllr Baldwin, Cllr Crowther, Cllr van Kesteren, Cllr Wilkinson, Cllr Tayler, Cllr Leeman, Cllr Stevens (WCC)**

**2. Apologies for absence- Cllr Riches (SDC)**

**3. Acceptance of apologises- Apologies accepted**

**4. Declaration of interest**

Councillors are reminded that they **must** act solely in the public interest and should never improperly confer an advantage or disadvantage on any person to act or gain financial or other material benefits for yourself, your family, a friend or close associate**.**

**5. Dispensations**

**6. Election of Chairman of Ufton Parish Council and Chairman’s Acceptance of Office**It was proposed by Cllr Tayler, seconded by Cllr. Crowther, to elect Cllr. Baldwin as Chairman, with all in favour, Cllr Baldwin will act as Ufton Parish Council Chairman until May 2016.

**7. Election of Vice Chairman of Ufton Parish Council and Vice Chairman’s Acceptance of Office**

It was proposed by Cllr Baldwin, seconded by Cllr. Wilkinson, to elect Cllr. Crowther as Vice Chairman, with all in favour, Cllr Crowther will act as Ufton Parish Council Vice Chairman until May 2016.

NB- The clerk is to provide acceptance of office documentation to each councillor to formalise their positions as councillors following the uncontested May 2015 election.

**6. Open Forum – (15 mins)**

Speeding- One week speeding exercise to be arranged. Note also to go into the Ufton News to ask for volunteers to be trained in using the speed gun for future exercises.

WCC Representatives report- WCC AGM scheduled for next week.

Community grants of up to £5000 now available for small local projects, with applications being welcomed.

**7. Minutes of Last General Parish Council Meeting**

7.1 To approve and sign the minutes of the meeting held on 7th April 2015
Proposed by Cllr Tayler, seconded by Cllr. Leeman to accept the minutes as a true and accurate record of events, with all in favour the motion passed.

**8. Matters Arising**

8.1 Dog Fouling- No further forward from last meeting, SDC refused to provide the letter of DPA grounds, however a copy of the letter with the personal details redacted will be requested and this matter will be pick up at the next meeting.

8.2 Pond Account- Pond fund monies to be paid into the HSBC account and decision on whether to “un-ring-fence” the funds to be made at a later date. Cllrs challenged if the money was a grant and thus unable to be un-ring-fenced, it was found and agreed that all monies in the account are exclusively Parish Council funds and can be reclassified based upon a parish council decision to do so.

8.4 E.ON Street lighting- Clerk to continue to pursue the possibility of changing supplier/ renegotiating rates with E.ON, with Mike Cunningham from WCC suggested by Cllr Stevens (WCC) as a possible contact. Clerk also to contact E.ON and ask for an inspection of all street lights and the possibility/ costing of replacing them with energy efficient lights.
8.5 Annual Audit- Documents received by the Clerk. Cllr. Crowther and Clerk to review the documentation and prepare it in readiness for the next Parish Council meeting.

**9. Planning Matters**None

**10 Finance**

10.1 Invoices

Clerks Salary May £171.92
Ufton News April £23.40

**TOTAL: £195.32**

It was proposed by Cllr. Crowther, seconded by Cllr. van Kesteren, that the above invoices should be paid.

**11. Correspondence**

Came and Company Insurance Renewal Documents
Good Councillors Guide Addendum- WALC

**12. Items for next Agenda**Dog Fouling
Pond Account
E.ON
Annual Audit

**13. Date of Next Meeting**

2nd June 2015

**- Ufton Parish Chairman 09/06/2015**