**Ufton Parish Council**

 **Parish Council Meeting**

**8pm Tuesday 7th April 2015**

Minutes

Contact Address : 6 St Michaels Close, Ufton, Leamington Spa, CV33 9PA Email : uftonpc@outlook.com Telephone : 01926 613411

**1. Record of Members present**

Cllr Baldwin, Cllr Wilkinson, Cllr Sheepy, Cllr Tayler, Cllr Leeman, Cllr Stevens (WCC),
Members of the Public- 2

**2. Apologies for absence-** Cllr van Kesteren, Cllr Crowther, Cllr Riches (SDC)

**3. Acceptance of apologises**- Apologies Accepted

**4. Declaration of** interest- None

**5. Dispensations**- None

**6. Open Forum – (15 mins)**

Dog Fouling- (see below)

Solar Farm- Number of objections raised by various groups and councils, Ufton Parish Council to obtain specification documents for the plan from Cllr Riches and review the proposal at the next meeting.

WCC- No Report

SDC- No Report

**7. Minutes of Last General Parish Council Meeting**

7.1 To approve and sign the minutes of the meeting held on 10th March 2015. Minutes were agreed to be a true and accurate record, proposed by Cllr Wilkinson and Seconded by Cllr Tayler, with all in favour the motion passed.

**8. Matters Arising**

8.1 Village Hall Coffee Morning- Postponed until further notice.

8.2 Dog Fouling- After the Chair wrote to SDC, raising a formal complaint against the Dog Warden for an unsatisfactory response time, SDC Dog Warden will write to the offender and informing them of the intent to prosecute if the offense is repeated and the notice ignored. Ufton Parish Council to obtain a copy of the correspondence for its records.

8.3 HSBC Pond Account- Lloyds Bank account to be set up. Clerk to investigate the possibility of removing ring fence from pond account.
8.4 Risk Assessment Documents- Revisited- Clerk created and circulated list of vital Parish Council documents. Cllr Tayler proposed, seconded by Cllr Sheepy, to accept the document and for the points raised to be actioned.
8.5 Village Hall Maintenance- Question raised to Village Hall Committee if rental costs should/could be raised to reduce reliance of Parish Council subsidies. Village Hall Committee to produce 5 year plan of maintenance costs and provide at least 3 competitive quotes to aid Parish Council when requesting maintenance funds.

**9. Planning Matters**Fields Farm- Solar Panel Proposal- (See 6. Open Forum)

**10 Finance - Current Balance for Main Account £7247.70**

10.1 Invoices

Clerks Salary April £171.92
Ufton News March £23.40

Hire of the Village Hall £104.00

 Stationery Costs (150 1st Class Stamps) £77.47
 Councillors Expenses £36.07

**TOTAL: £412.86**

Cllr Leeman proposed, seconded by Cllr Wilkinson, to accept the invoice, with 1 abstention the motion passed.

**11. Correspondence**

Annual Audit- Grant Thornton

WALC Newsletter Feb/Mar- WALC
Parish and Partner Briefing- SDC
FOI Datasets Briefing- WALC

**12. Items for next Agenda**

Dog Fouling

**13. Date of Next Meeting**

5th May 2015

**Chairman of Ufton Parish Council: Date:**