**Ufton Parish Council**

 **Parish Council Meeting**

**8pm Tuesday 3nd February 2015**

Minutes

Contact Address : 6 St Michaels Close, Ufton, Leamington Spa, CV33 9PA Email : uftonpc@outlook.com Telephone : 01926 613411

**Meeting Commences: 8:00pm**

**1. Record of Members present:** Cllr. Baldwin, Cllr. Crowther, Cllr. Tayler, Cllr. Wilkinson, Cllr. Sheepy, Cllr. van Kesteren

**2. Apologies for absence:** Cllr. Wilkinson, Cllr. Riches (SDC), Cllr. Stevens (WCC)

**3. Acceptance of apologises:** Apologies accepted

**4. Declaration of interest**

Councillors are reminded that they **must** act solely in the public interest and should never improperly confer an advantage or disadvantage on any person to act or gain financial or other material benefits for yourself, your family, a friend or close associate**.**

**5. Dispensations-** none

**6. Open Forum – (15 mins)**

Cllr. Baldwin, Cllr. Crowther and Cllr. Tayler appeared before the select committee for HS2 on Monday 26th January, outlining the proposals and requirements that Ufton seeks for when the HS2 construction begins, with a focus on mitigation. Cllr. Baldwin thanked Cllr. Tayler and Cllr. Crowther for their efforts on creating and delivering the presentation.

Annual Parish Meeting- Chair to contact HS2 representative to see if they would like to attend.

May Meeting- This will be on the second Tuesday in May (12th May), due to the elections the taking place the previous week.

Broadband Speeds- New set up in Harbury doesn’t extend to Ufton- will report back when more new information is received. Cllr. Tayler to look into the creation of a guide book with basic advice on how to improve internet speeds on a personal computer.

Parish Church Clock- Damage to the church clock hands on the side of the church, will cost £3,300 to repair, insurance will cost 75% of the value, can remaining 25% be raised through other means. Cllr. Crowther to look into a quote for a new hand for the clock.

WCC Representative Report- None due to absence

SDC Representative Report- None due to absence

**7. Minutes of Last General Parish Council Meeting**

7.1 To approve and sign the minutes of the emergency meeting held on 6th January 2015.
Approved as a true and accurate account, Proposed by Cllr. Crowther and Seconded by Cllr. Sheepy, with all in favour the motion passed.

**8. Matters Arising**

8.1 Coffee Morning- Agreed and confirmed to be the 18th April

8.2 Neighbourhood Plan- Carried over until next meeting

8.3 Asset Register Defibrillator Insurance and Speed Gun Insurance- Agreed to insure the defibrillator for £850 and not to insure the speed gun.

8.4 Parish Clerk Contract Review- Carried over until next meeting

8.5 Pond Account- Cllr. Leeman and Cllr. Crowther having completed the relevant paperwork will deliver it to HSBC, the pond account has now been reopened and confirmation of the funds in the account will be received with the confirmation that the documents have been received by HSBC.

**9. Planning Matters
None**

**10 Finance - Current Balance for Main Account £7,930.22**

10.1 Invoices

Clerks Salary February (includes “top up” payment of £55.89) £224.19
Ufton News February £23.40
E.ON Invoice January £127.82
Councillor Expenses (Postal Costs) £6.40
Councillor Expenses (Travel to HS2 Select Committee) £106.95

 **TOTAL: £448.76**

Proposes by Cllr Leeman, seconded by Cllr van Kesteren to pay the above invoices.

**11. Correspondence**

WALC Newsletter Dec-Jan- **WALC**
Business Matters Roadshow- **SDC**HS2 Petition Correspondence- **HS2 Ltd**Annual Parish Council Survey- **Henley News**

**12. Items for next Agenda**

**13. Date of Next Meeting**

3rd March 2015

**Adrian van Kesteren- Ufton Parish Clerk**