**Ufton Parish Council**

 **Parish Council Meeting**

**8pm Tuesday 6th January 2015**

Minutes

Contact Address : 6 St Michaels Close, Ufton, Leamington Spa, CV33 9PA Email : uftonpc@outlook.com Telephone : 01926 613411

**1. Record of Members present**

Cllrs: Cllr Baldwin, Cllr Crowther, Cllr Tayler, Cllr Wilkinson, Cllr van Kesteren, Cllr Leeman, Cllr Sheepy, Cllr Stevens (WCC), Cllr Riches (SDC)
Members of the Public: 1

**2. Apologies for absence: None**

**3. Acceptance of apologises: N/A**

**4. Declaration of interest**

Councillors are reminded that they **must** act solely in the public interest and should never improperly confer an advantage or disadvantage on any person to act or gain financial or other material benefits for yourself, your family, a friend or close associate**.**

**5. Dispensations: None**

**6. Open Forum – (15 mins)**

Village Hall Committee thanked the Parish Council for their contribution of £800 towards the redecorating of the Village Hall.

Concerns over a parked car at the end of St Michaels Close were raised. The car is illegally parked and blocking access for emergency vehicles. This is a highways matter, thus the Parish Council advised contacting the police and reporting the vehicle.

**SDC Report**- The Core Strategy is currently out for public examination throughout January, with a view for it to be accepted and adopted by the end of the summer.
Proposed traveller sites will be discussed at the next SDC meeting, with interested parties welcome to attend. Dallas Burston planning application is still going through the planning process, no current development but the Parish Council to remain informed.

**WCC Report-** Money for minor road repairs to be made available to Parish Councils that can prove a need. Shelter Housing to be occupied by May/June

**7. Minutes of Last General Parish Council Meeting**

7.1 The minutes for the Meeting held on 2nd December represent a true and accurate record of accounts, proposed by Cllr Leeman, Seconded by Cllr Wilkinson, with all in favour motion passed.

**8. Matters Arising**

8.1 Pond Bank Account- Cllr Leeman having been in contacted with HSBC secured confirmation that two signatories are required to visit HSBC to secure the pond account funds and open a new account. Proposed by Cllr Crowther, seconded by Cllr Wilkinson, with all in favour the motion passed.
8.2 Landfill- A Biffa newsletter was received by Cllr Tayler, information from this was added to the Ufton News allowing contact details to be distributed to all villagers.
8.3 Coffee Morning- A joint coffee morning held by the Village Hall Committee and the Parish Council was agreed to take place on the 7th Match at 10am, with representatives from the Parish Council and the Police to be in attendance, to address any parishioners concerns.
8.4 Stain Glass Window- to be raised at the next Ufton Parochial Church Council.
8.5 Defibrillator- The Council thanked Cllr Sheepy for his efforts regarding the Defibrillator and securing the electric work needed to fit the defibrillator to the Village Hall wall for free. The clerk is to receive the memorandum of understanding regarding the defibrillator.

8.6 Parish Council Precept- Council to allow £800 of the precept for the upcoming elections regardless if they are contested or not. Precept form to be completed and forwarded to SDC, proposed by Cllr Tayler, Seconded by Cllr van Kesteren, all in favour, motion passed.
8.7 Parish Clerk Contract Review

**9. Planning Matters-** None

**10 Finance - Current Balance for Main Account 01/01/2015 £9032.10**

10.1 Invoices

 Clerks Salary January £168.30

Clerks Monthly Expenses (Arrears £15.00 X9) £135.00
Clerks Monthly Expenses January £15.00
Expenses £45.48
Ufton News December £21.84
E.ON Invoice £66.26

 Ufton Village Hall redecorating contribution £800
 **TOTAL: £1,241.88**

Invoices were accepted and paid

**11. Correspondence**

List of Electors- SDC
Parish and Partners Briefing- SDC
Notes on Neighbourhood Planning- WALC

**12. Items for next Agenda**

Coffee Morning
Asset Register- Defibrillator Insurance and Speed Gun Insurance
Village Hall
Neighbourhood Development Plan

**13. Date of Next Meeting**

3rd February

**Signed: Ufton Parish Chairman Date:**