**Ufton Parish Council**

 **Parish Council Meeting**

**8pm Tuesday 4th November 2014**

Minutes

Contact Address : 6 St Michaels Close, Ufton, Leamington Spa, CV33 9PA Email : uftonpc@outlook.com Telephone : 01926 613411

**1. Record of Members present**

Cllr. Baldwin. Cllr. Tayler, Cllr. Sheepy, Cllr. Wilkinson, Cllr. Crowther, Cllr. van Kesteren, Cllr. Stevens (WCC), Cllr. Riches (SDC). Members of the Public: 2

**2. Apologies for absence**

Cllr. Leeman

**3. Acceptance of apologises**

Apologies Accepted

**4. Declaration of interest**

Cllr. Crowther declared an interest in item 10.1, due to his role as treasurer to the Parish Church Committee

**5. Dispensations**

None

**6. Open Forum – (15 mins)**

After discussing the travellers site update letter, the Council decide to make no comment in response to the letter.

SDC Report
The Core Strategy public examination is expected to be in January, with the strategy expected to be accepted by June/July.
The council was informed that having a Neighbourhood Plan, can strengthen Uftons permission regarding planning applications and were advised to continue to pursue the completion of this process.

WCC Report
WCC has now appeared before the HS2 Select Committee. Ufton Council should have more information regarding this when all other councils have been seen by the Committee, which is not expected to be by the end of January.
WCC Boundary Consultation; the WCC are currently deliberating over all responses.

**7. Minutes of Last General Parish Council Meeting**

7.1 To approve and sign the minutes of the last meeting held on 7th October 2014
It was proposed by Cllr. Tayler, Seconded by Cllr Sheepy, to accept the above as a true and accurate record, motion passed

7.2 To approve and sign the minutes of the emergency meeting held on 14th October 2014
It was proposed by Cllr. Crowther, Seconded by Cllr Sheepy, to accept the above as a true and accurate record, motion passed

**8. Matters Arising**

8.1 Bench by Bus Shelter- Clerk to obtain quote(s) to see if repair work is viable

8.2 Stain Glass Window- Cllr. Crowther to put this matter to the PCC, with the Council feeling that the window should depict a celebration of all armed services/ commemorating the casualties of all wars.

8.3 Parish Council Risk Assessment Documentation- Document now completed and will be held by Clerk and circulated to councillors, proposed by Cllr Crowther, Seconded by Cllr Sheepy, with all in favour the motion passed.

8.4 Clerks Contract of Employment- Council still in consultation with WALC regarding the exact wording and requirements for this document. The HR expert who was asked to review the document refused payment of £50, instead requesting that the money go to charity. The council decided to use this request for the purchase of a wreath and a donation to the Royal British Legion (see finance 10.1)

8.5 Pond Bank Account- Deferred to next meeting

8.6 Financial Statements of Parish Council- Deferred to next meeting

**9. Planning Matters**

None

**10 Finance**

10.1 Invoices

 Purchase of wreath and donation to Royal British Legion £50

Clerks Salary November £168.30

Ufton News October £29.26

 PCC Ufton Parish Churchyard Mowing £1,100.00 +£100

Cllr. Tayler proposed, Seconded by Cllr. Sheepy to pay an additional £100 for the Churchyard mowing to cover the full cost of the mowing and taking into account that this covers the strip at the base of the church yard wall, with 1 abstention the motion passed with all in favour.

It was proposed by Cllr. Crowther, Seconded by Cllr. Wilkinson to accept and pay the above, motion passed.

**11. Correspondence**

Grit Route Map- WALC
Website Check List for Parish Councils- WALC

**12. Items for next Agenda**

Pond Bank Account
Financial Statements of Pariah Council
Ufton Website
Ufton Landfill site

Bench by Bus Stop

**13. Date of Next Meeting**

**2nd December**

**Signed: Chair of Ufton Parish Council.**