**Ufton Parish Council**

 **Parish Council Meeting**

**8pm Tuesday 7th October 2014**

Minutes

Contact Address : 6 St Michaels Close, Ufton, Leamington Spa, CV33 9PA Email : uftonpc@outlook.com Telephone : 01926 613411

**Meeting Commences: 8:00pm**

**1. Record of Members present- Cllrs. Baldwin, Sheepy, Crowther, Wilkinson, Tayler, Riches (SDC), Stevens (WCC)**

**2. Apologies for absence: Cllr. Leeman**

**3. Acceptance of apologises: Accepted**

**4. Declaration of interest**

Councillors are reminded that they **must** act solely in the public interest and should never improperly confer an advantage or disadvantage on any person to act or gain financial or other material benefits for yourself, your family, a friend or close associate**.**

**5. Dispensations: None**

**6. Open Forum – (15 mins)**

Speed Gun- No update
Bench by bus shelter is to be investigated by the Council to identify ownership and the potential cost of repairing/renovating it.

SDC Representatives report- HS2 has submitted consultation documents and made planning developers aware that a compulsory purchase may be used, with regards to the Dallas Burston planning application. Councillors were also reminded that the Dallas Burston campsite planning application is still active.

WCC Report- The select committee are visiting sites along the HS2 route and will be visiting Ladbrooke on the 8th October.

**7. Minutes of Last General Parish Council Meeting**

7.1 To approve and sign the minutes of the last meeting held on Tuesday 2nd September.

7.2 To approve and sign the minutes of the emergency meeting held on Thursday 2nd October 2014

It was proposed by Cllr. Wilkinson, seconded by Cllr. Sheepy, to accept the above minutes as a true and accurate record. The motion passed.

**8. Matters Arising**

8.1 White Hart “No Entry” Sign (worn)- Clerk to write the County Council to replace the no entry sign

8.2 Lengthsman Scheme- Council to continue to monitor the development of the scheme.

8.3 Defibrillator- It was proposed by Cllr. Sheepy, Seconded by Cllr. Crowther, to obtain the defibrillator box and for written consent to be obtained by the Village Hall committee to allow its installation. It was also proposed by Cllr. Tayler, seconded by Cllr. Wilkinson, to sign a cheque, outside of the meeting, for the cost of the defibrillator box when its known. Both motions passed.

8.4 War Memorial Flowerbed- Request PCC to enquire the cost of a stained glass window and make sure there are no objections should the PC decide to purchase one.

8.5 Pond Account- deferred
8.6 Parish Risk Assessment Document- has been updated, the standing orders are to be reviewed to clarify last remaining issues, with this thought to be the last details required.
8.7 Contract of Employment- Council to speak to WALC to clarify contract of employment. It was proposed by Cllr. Baldwin, seconded by Cllr. Sheepy, to pay £50 to the expert who advised on the contract of employment, with 1 abstention the motion passed.

**9. Planning Matters**

Dallas Burston- discussed at Emergency Meeting on the 2nd October. With it to be further discussed at an extra ordinary meeting on 14th October
Posher Farms (Permission Granted)
Wood Farm (Prior Approval Refused)

**10 Finance**

10.1 Invoices

 Clerks Salary October £168.30

Ufton News September £22.17

 Defibrillator £400
 Defibrillator Box and Installation Costs £TBC

It was proposed by Cllr. Crowther, seconded by Cllr. Sheepy to also pay Cllr. Taylers invoice of £60 for the website

**11. Correspondence**

Electoral Review Letter
Letter from Parishoner regarding Bus Shelter Bench
WALC Newsletter September
Grant Thorton Annual Audit Accepted

**12. Items for next Agenda**

Financial statements for the PC

**13. Date of Next Meeting**

4th November 2014

**Meeting Concludes: 9:25pm**

**Ufton Parish Chairman- 4th November 2014**