**Ufton Parish Council**

 **Parish Council Meeting**

**8pm Tuesday 2nd September 2014**

Minutes

Contact Address : 6 St Michaels Close, Ufton, Leamington Spa, CV33 9PA Email : uftonpc@outlook.com Telephone : 01926 613411

**Meeting Commences: 8:00pm**

1. **Record of Members present**
Members Present: Parish Councillors: Cllr. Baldwin, Cllr. van Kesteren, Cllr. Wilkinson, Cllr. Leeman and Cllr. Sheepy. Members of the Public: 2 + Cllr. Stevens (WCC)

**2. Apologies for absence**

Cllr. Riches (SDC), Cllr. Tayler, Cllr. Crowther

**3. Acceptance of apologises**

Apologies Accepted

**4. Declaration of interest**

Councillors are reminded that they **must** act solely in the public interest and should never improperly confer an advantage or disadvantage on any person to act or gain financial or other material benefits for yourself, your family, a friend or close associate**.**

**5. Dispensations**

**None**

**6. Open Forum – (15 mins)**

* Proposed idea for a memorial flower bed and/or adding a stained glass window, was presented to the Council, agreed upon that the church should be contacted to get more information.
* Welcome Packs- A suggestion for a personal visit/ letter to be given to new comers to Ufton by the Chairman/Parish Council was agreed to by the Council
* Warwickshire Wildlife Trust Surveys were still waiting to be collected, with more information to come when the WWT has analysed the results of the survey
* Speed Gun- Chairman to attend meeting on the 15th September and bring up the issue with the chief constable to find out how best to proceed
* Biffa Letter handed to the Council for archiving
* EON Street Lights- Clerk to contact EON to get a time frame for the repairs needed to the Broad Close Street Light
* Contract of Employment for Clerk- HR consultant has suggested it be rewritten, Chairman to speak to WALC to advice on if this is necessary.

WCC report

* The Wellbeing Strategy is to focus more on preventative measures and health issues that communities can play a part in.
* New Police Constable, PC Cramp appointed.
* Community Forum Meeting to be held on the 29th September
* No new information on HS2, earliest time frame for news expected to be November 2014
* Core Strategy to go before Stratford District Council w/c 8th September 2014
* Applications for Housing in Southam (40 Houses) and Harbury (75 Houses) have been submitted
* No current news on the Dallas Burston Application

**7. Minutes of Last General Parish Council Meeting**

7.1 To approve and sign the minutes of the last meeting held on Tuesday 1st July 2014

Proposed by Cllr. Leeman, Seconded by Cllr. van Kesteren to accept the minutes as a true record of events. Motion Passed

7.2 To approve and sign the minutes of the emergency meeting held on Thursday 15th August 2014

Proposed by Cllr. van Kesteren, Seconded by Cllr. Leeman to accept the minutes as a true record of events. Motion Passed

**8. Matters Arising**

8.1 Neighbourhood Action Plan- Parish Council to register interest in creation of a neighbourhood action plan, with the Chair putting together necessary paperwork.

8.2 Standing Orders- Deferred to next meeting

8.3 Pond- Cllr. Leeman having been in contact with HSBC, has found that the pond account can be reinstated with 3 out 4 signatories being required. Cllr. Leeman is to make further contact with HSBC and gather 3 signatories to attend the HSBC branch to reinstate the account.

8.4 Feedback from WCC Heads Meeting (Cllr. Tayler and Cllr. Leeman)- A Lengthsman Scheme pilot programme was discovered, giving participating Councils £2000 over 2 years to employee a person to monitor problems/issues within the parish and report them to WCC so that the issues could be resolved. Suggested to monitor the development of this scheme to see if it could be implemented in Ufton Parish.

8.5 Ufton Village Bus Stop Bench- It was agreed by the parish council to provide a metal bench affixed to the floor of the inside of the shelter, providing parishioners with seating whilst waiting for buses.

8.6 Defibrillator- Grant funding of £400 has been made available by the West Midlands Ambulance Service, with the Parish Council, matching this figure. The defibrillator would also need secure containment, with this being installed on the outside village hall wall, with an estimated cost of £500-600. The defibrillator would also require a power supply, however the electricity usage is expected to be minimal.

**9. Planning Matters**

Lower Fox Farm Extension Granted.

**10 Finance**

10.1 Invoices

 Clerks Salary August £168.30 Clerks Salary September £168.30
 Ufton News July £22.17
 Ufton News August £23.94

 Eon Supply £126.43
 C Pullin & Son 60% Deposit £1064.00

 Credit

 Ufton News Ad £20.00

Approved

**11. Correspondence**

Letter regarding Ufton Village Bus Stop- Parishioner

Filming of Meetings Guidance Documents- WALC
Warwickshire Avon Public Partnerships- Severn Rivers Trust
Confirmation of War Memorial Restoration Work- C Pullin and Son

**12. Items for next Agenda**

White Hart Sign (worn)
Lengthsman Scheme
Defibrillator
War Memorial Flowerbed
Bench near Bus Stop (rust)
Pond Account

**13. Date of Next Meeting**

**7th October**

**Meeting Concludes: 9:20pm**

**Signed: Date: 07/10/14**