**Ufton Parish Council**

**Parish Council Meeting 8:00pm Tuesday 1st July**

**2014**

Minutes

Contact Address: 6 St Michaels Close, Ufton, Leamington Spa, CV33 9PA

Email : uftonpc@outlook.com Telephone : 01926 613 411

Meeting Commences: 8:00pm

**1. Record of Members present**

Councillors: Cllr. Baldwin, Cllr. Crowther, Cllr. van Kesteren, Cllr. Tayler, Cllr. Sheepy, Cllr. Leeman  
Members of the Public: 2 + Ben Devine (WWT) + Cllr. Riches (SDC) + Adrian van Kesteren (Clerk)

**2. Apologies for absence**

Cllr. Wilkinson, Cllr. Stevens (WCC)

**3. Acceptance of apologises**

Apologies were accepted

**4. Declaration of interest**

Councillors were reminded that they **must** act solely in the public interest and should never improperly confer an advantage or disadvantage on any person to act or gain financial or other material benefits for yourself, your family, a friend or close associate**.**

**5. Dispensations**

None

**6. Open Forum – (15 mins)**

**Broadband**

A parishioner enquired with the council about the possibility of faster broadband in the Village. The Council explained that they would not be receiving faster broadband under the latest update due to location.

**Warwickshire Wildlife Trust**

Ben Devine, a representative from WWT, informed the Council of potential plans to provide greater facilities at Ufton Nature Reserve, with the plans currently looking for public feedback and securing funding. The Council agreed to his request to advertise and provide a link to a survey on the interpretation project on Uftons website, with paper copies of the survey to be distributed to residents of Ufton.

**SDC Report**

Cllr. Riches informed the Council of a fee training session “Consultation on the Planning Process” to be held on the 23rd September for councillors to attend should they wish to.

Under the core planning strategy, 75 houses have been accepted but this is currently being appealed, the Secretary of State is to review the core planning strategy in September for it to be adopted in March/April 2015.

The Council was also informed that the Dallas Burston planning application is being opposed by Bascote Heath residents with Jeremy Wright MP helping to reinforce documentation and push the issue of the need for an island at the proposed site entrance. Cllr. Riches having followed up on why Ufton Council was not informed of the planning application, said he would keep pushing to make sure Ufton Council is always informed promptly.

Cllr. Riches informed the Council of Ufton Landfill/ IVC Liaison Meeting to be held on the 10th July, should the council wish to send a representative from Ufton Council.

**7. Minutes of Last Parish Council Meeting**

It was resolved by the council (proposed by Cllr. Crowther, Seconded by Cllr. Tayler) to approve and sign the minutes of the last meeting held on 6th May 2014 as a true and accurate record.

**8. Matters Arising**

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| 8.1 | Following his acceptance of the position of councillor, Cllr. Leeman was official welcomed to the Council and recognised as a councillor through the signing of the Declaration of Acceptance |
| 8.2 | Grit Bin- It was resolved by the Council (proposed by Cllr. Tayler, Seconded by Cllr. Sheepy) to find a cost/ get a quote for the grit and to move forward with the grit bin. |
| 8.3 | BIFFA Recycling Plant – Following a complaint from a parishioner to the Council regarding bad smells coming from Ufton Landfill Site, the clerk will write to the environmental agency and Biffa quoting all dates and references of the incidents. |
| 8.4 | War Memorial – Having not received all quotes, it was resolved by the Council (proposed by Cllr. Baldwin, Seconded by Cllr. Tayler) to accept the lowest quote when all quotes have been given to the Clerk, so as to proceed promptly with the work. |
| 8.5 | Pond- Mr Markham has tidied up the area around the pond and the Council will ask WWT to look into the pond to see if they may be of any assistance. |
| 8.6 | Parish Council Risk Assessment- The Council must create a risk assessment document. Cllr. Tayler is to draw up a draft document for the September meeting with the assistance of Cllr. Crowther and the Clerk. |
| 8.7 | Proposals for the spending of Parish funds- It was suggested that a defibrillator should be purchased with partial funding from the British Heart Foundation, with the Council spending £600/700 and the BHF contributing £400. After discussing the matter, the Council would be in favour of purchasing a defibrillator and agreed to move forward with the application. The Council requested that this be mentioned in the Ufton News to assess interest levels in parishioners willing to be trained. |
| 8.8 | AGM 2014- The AGM Minutes were approved and signed as a true and accurate record. |
| 8.9 | Rural Affordable Housing Survey- To be completed by the Chair and Clerk. |
| 8.10 | Ufton Fields Interpretation Project- see open forum (WWT) |

**9. Planning Matters**

Lower Fox Farm- Planning Amendment – no further comments

**10 Finance**

Invoices  
Gillian Ingham- Ufton News (July) £23.40  
Clerks Salary £168.30

Clerks Expenses £59.54

WTP Training Course £30.00

Eon Street Light Maintenance £66.22

Governance and Accountability A Practitioner's Guide (Book) £18.00

After discussion it was resolved (proposed by Cllr. Tayler, Seconded by Cllr. Sheepy) to make the above payments.

**11. Correspondence**

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| 11.1 | CiLCA Qualification Information- **WALC** |
| 11.2 | Confirmation of Insurance Renewal- **Came and Company** |
| 11.3 | WCC Event (Underground Drilling Consultation, Pensions for Council employees)- **WALC** |
| 11.4 | Governance and Accountability A Practitioner's Guide- **WALC** |
| 11.5 | Designation of a Neighbourhood Area by Harbury Parish Council- **Stratford District Council** |
| 11.6 | Ufton Fields Interpretation Project- **Warwickshire Wildlife Trust** |
| 11.7 | WCC Event “Working together for Warwickshire”- **WALC** |
| 11.8 | Local Access Forum Agenda-**WALC** |
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**12. Items for next Agenda**

Neighbourhood Action Plan

Standing Orders

Pond

**13. Date of Next Meeting: 2nd September 2014**

**Meeting Ends: 10:05**

**Signed: Date:**