**Ufton Parish Council Minutes**

Adrian van Kesteren, Clerk to the Council

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Minutes of the Meeting of Ufton Parish Council

held in The Village Hall, Ufton

at 8.00pm on Tuesday 6th May 2014

Meeting Commences: 8:20pm

1. **Record of Members present**

Members Present: Parish Councillors: Cllr. Baldwin, Cllr. Crowther, Cllr. Tayler, Cllr. van Kesteren, Cllr. Wilkinson, and Cllr. Sheepy. Members of the Public: 4 + Cllr. Stevens (WCC)

1. **Apologies for absence**

None

1. **Acceptance of apologises**

N/A

1. **Declaration of interest**

Councillors are reminded that they **must** act solely in the public interest and should never improperly confer an advantage or disadvantage on any person to act or gain financial or other material benefits for yourself, your family, a friend or close associate**.**

1. **Dispensations**

None received. The parish clerk explained to councillors the purpose and procedure for councillors to receive a dispensation, making councillors aware that should they wish to be granted one, two days’ notice must be given so as to allow the council/clerk time to either accept or decline the request.

1. **Open Forum – (15 mins)**

A Parishioner requested that the Council look into the possibility of purchasing/installing a camera to identify fly tipping in the area opposite Ufton Nature Reserve. The council offered to review the possibility of a camera if more information could be obtained about the situation. Cllr. van Kesteren expressed doubt over the ability to prosecute offenders based on private CCTV footage, whilst Cllr. Tayler questioned its benefit against the potential costs

It was also confirmed to a parishioner that funds allocated to the restoration of the village pond are ring fenced and thus unable to be reallocated to other projects.

WCC/SDC Representatives reports

Cllr. Stevens informed the council that the HS2 Petition process ends on the 23rd May and that any petitions must be submitted before this date. Cllr. Stevens also informed the council that the Commons Select Committee would likely not be finished reviewing petitions until after the General Election in 2015.

Cllr. Stevens also informed the council that the Core Strategy plan will go to the District Council on 12th May to be approved.

1. **Minutes of Last General Parish Council Meeting**

Cllr. Tayler proposed to approve the minutes of the April 1st Council Meeting, Seconded by Cllr. Wilkinson, the minutes were approved with no objections and stand as a true record of events.

1. **Matters Arising**
	1. Gypsy site consultation – A response, rejecting the proposed gypsy sites, has been sent to the W.D.C for consideration. Cllr. Wilkinson having had contact from the action group believed that no action would be taken until November
	2. Broadband – Cllr. Baldwin had received information that in late 2014 Harbury is due to be updated, however this update may not effect Ufton

 8.3 HS2 – A resolution to petition on the passing of the Hybrid Bill, would provide a legal framework and set out any concerns in legislation, ensuring that if the Hybrid Bill was given the go ahead, helping minimise the environmental impact and safeguard Ufton. Whilst the petition would maintain Uftons opposition towards HS2 it would set out conditions to be considered for the construction phase in an effort to reduce adverse effects on the village. Cllr. Tayler emphasised that any mitigation measures must be measurable in order to be stated in the petition and enquired of the process should the construction break any agreed terms. Cllr. Stevens noted that the construction on HS2 would be treated as any other construction project in this regard, with work being possibly suspended whilst the issue was monitored/ verified by the Local Environment Agency, leading to possible financial sanctions if the breach of guidelines could be proven to be true. Cllr. Tayler proposed that a petition be made by the council, seconded by Cllr. van Kesteren, with no objections the motion passed and a petition will be created.

 8.4 Ufton Emergency Plan – Cllr. Tayler having circulated the proposed document to councillors and receiving no comments or proposed changes, asked for further views regarding the defibrillator aspect of the plan. Cllr. Baldwin questioned the value of the defibrillator as it would have to be located in the village hall and expressed doubt at possibility of a parishioner gaining access to it in time to make a difference. Cllr. Wilkinson advised that it would likely never be used and that the Emergency Responder would arrive before the defibrillator could be used. Cllr. Tayler noted that he was unable to bring the cost of a defibrillator down from £1000, with Cllr. Wilkinson suggesting that grants may become available if the Health Department wanted a move to more public access defibrillators, although noted that such a move would be unlikely to happen. Cllr. Crowther proposed for the council to accept the emergency plan but to defer the inclusion of a defibrillator for 12 months, seconded by Cllr. Wilkinson, the motion passed with 4 in favour, 1 against and 1 abstention.

1. **Planning Matters**

Dallas Burston- It was agreed that the consultation plan for Dallas Burston did not need to be discussed due at this stage due to a lack of information. However Cllr. Tayler agreed to mention it on the Ufton website and for parishioners to contact councillors for more information should they wish to know more

Posher Farm- Retention of Dormer Windows, & Doors with bio disk drainage system (Retrospective) was confirmed

1. **Finance**

Advertising Fee and Street Light Maintenance invoices were found to have typos (on the agenda) of £155.57 and £66.25 respectively, and have been corrected below to £155.76 and £66.26.

10.1 Invoices Gillian Ingham - Ufton News (May) £ 23.40

 Purchase of Stamps £ 58.38

 Renewal of WALC Registration £ 92.00

 Advertising Fee (Paid to Johnson Press) £155.76

 Course Fee (Clerks Course), WALC £ 40.00

 Local Council Administration (9th Edition) WALC £ 56.25

 Metered Electricity Supply (Street Lights) E-on £125.04

 Street Light Maintenance, E-on £ 66.26

 Clerks Salary April £168.30

10.2 Payments received :- 50% of Precept for 2014 / 15 S.D.C £3,260.00

Cllr. Sheepy proposed that the above are accurate/should be paid, Seconded by Cllr. Crowther. With no objections the Council confirms the figures are correct and will pay outstanding invoices.

10.3 Bank Account Changes

No change in signatories, documents to be updated

10.4 Draft Accounts for 2013 / 14

**11. Correspondence**

11.1 Parish & Partners Briefing S.D.C

11.2 Introduction of a (Common) Permit Scheme W.C.C / Cov City Council

11.3 Notice of Election (District Council) S.D.C

11.4 Home Choice Draft Allocations Plan S.D.C

11.5 HS2 Briefing Note W.C.C

11.6 Legal Guidance (Election of Chairman of Local Councils) WALC

11.7 Reports of Smells from BIFFA Site Environment Agency

11.8 Electoral Review Warwickshire L. G. Boundary Commission

11.9 Statements of to Persons Nominated (List of Candidates) S.D.C

11.10 Letter of thanks for Grant Ufton Village Hall

 Committee

11.11 External Audit & News on Your Councils Activity during year WALC

**12. Items for next Agenda**

12.1 War Memorial Restoration

12.2 Vacancy for another Parish Councillor

12.3 Pond

12.4 Speed Gun

12.5 Minutes of 2013 AGM

12.6 End of Year Accounts 2013

12.7 Annual Governance Statement

**13. Date of Next Meeting** 3rd June

With no further business, meeting closed at 9:30

 **Signed– Adrian van Kesteren Parish Clerk of Ufton Parish Council 8th May 2014**