**Ufton Parish Council
Minutes**

Adrian van Kesteren, Clerk to the Council

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Minutes of the Meeting of Ufton Parish Council

held in The Village Hall, Ufton

at 8.00pm on Tuesday 6th May 2014

AGM Commences: 8:00pm

Members Present: Parish Councillors: Cllr. Baldwin, Cllr. Crowther, Cllr. Tayler, Cllr. van Kesteren, Cllr. Wilkinson, and Cllr. Sheepy. Members of the Public: 4 + Cllr. Stevens (WCC)

1. Election of Chairman

Cllr. Taylor nominated Cllr. Baldwin as Chairman, Seconded by Cllr. Wilkinson. With no objections Cllr. Baldwin was appointed Chairman.

1. To receive Chairman`s Declaration of Acceptance of Office

No document was present, with Cllr. Baldwin suggesting to locate and sign the declaration at the next meeting in June

1. Apologies

None

1. Election of Vice Chairman

Cllr. Baldwin proposed Cllr. Crowther as Vice Chairman, Seconded by Cllr. Sheepy. With no objections Cllr. Crowther was appointed Vice Chairman.

1. To receive Vice Chairman`s Declaration of Acceptance of Office

No document was present, to be located and signed at the next meeting in June.

1. To approve and sign the Minutes of the AGM 2013

No minutes for the 2013 AGM could be located, it was suggested by Cllr. Baldwin that Cllr. Crowther, Cllr. Taylor and Cllr. Baldwin prepare the AGM 2013 minutes for approval at the June meeting.

1. To receive and approve the End of Year Accounts

A draft copy of the End of Year Accounts was presented to councillors. After Cllr. Sheepy spotted a discrepancy with the figures, it was suggested that they be amended and approved at the June meeting. Cllr. Sheepy also noted that the Clerk salary seemed too high considering that the Council had been without a clerk for most of the financial year.

1. To approve the Annual Governance Statement

The Annual Governance Statement will be presented in its completed state at the June meeting

With no other business the AGM was closed at 8:20pm



Signed Parish Clerk Date: 07/05/14