

# UFTON PARISH COUNCIL

## Minutes

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Minutes of the Meeting of  
Ufton Parish Council  
held in The Village Hall , Ufton  
at 8.00pm on Tuesday 4th June 2013

- 1 **Record of members present** Parish Councillors: Cllr. Baldwin, (Chairman)  
Cllr. Ian Crowther (Vice Chairman), Cllr. Wilkinson,  
Cllr Sheepy. Cllr Stevens (WCC) Cllr Spencer (SDC)  
Members of the Public: 6
- 2 **Apologies for Absence.** Cllr Tayler. Cllr Burrows
- 3 **Acceptance of Apologies** Yes
- 4 **Declarations of Interest** None
- 5 **Open Forum**

### Action

Cllr Crowther informed the meeting that the church fete was a success and raised £2,500.

Mrs Gillian Ingham raised the subject of unregistered land adjacent to the White Hart public house being used by the landlord of the pub as an overflow car park for the pub's customers and signs to that effect have been erected at the entrance to the land. In the past this piece of land has been used by various people for their own use. It is not clear who owns the land but what is clear is that it is not owned by the pub. She asked that the parish council ask the landlord to remove the signs and that the land is adopted by the parish for use as a village car park as this would be of benefit to all the community.

Mrs Priestly supports this move as she has experienced the effects of rubbish being dumped close to her property and damage to her trees.

Cllr Baldwin said that as the land was not public land and therefore the parish council were not able to become involved. However he said that the parish will contact the SDC planning enforcement officer to seek their view.

Mrs Gillian Ingham also requested that parish council minutes from 2007 to 2009 are made available to the Warwickshire records office. Cllr Wilkinson said that past minutes are on the web site and therefore printed records of the minutes could be given to the records office. It was proposed by Cllr Wilkinson, and seconded by Cllr Crowther that Cllr Tayler check that these minutes are on the web site before any records are given to the records office.

Mr David Shepherd told the meeting that grass mowing had be done but an area in Broad Close was left uncut when the bulbs were growing and the mowers had not returned to cut it.

David also reported vehicles parking on the footpath which is inconvenient and dangerous for pedestrians and causing damage to the granite cobbles in Ufton Fields in the vicinity of Orchard Rise and Town Farm.

Clerk to make contact with enforcement officer.

Clerk to bring this item to the attention of Cllr Tayler

Clerk to contact SDC and inform them of this.

Item re parking for the Ufton Newsletter

Mr Sheersby of Cedar Tree Farm Residents Association told the meeting of his concerns about Warwick District Council looking to identify suitable land to provide residential sites for gypsies and travellers. Cllr Baldwin said that we should look into WDC's proposals and discuss at the next meeting.

**Action**  
Clerk to add to next agenda and assist councillors with research documents

### **WCC/SDC Representative reports.**

Cllr Spencer (SDC) reported that the planning enforcement officer is looking into building work at Posher Farm and that there is a planning application for a catering facility at the Dallas-Burston polo ground. He also spoke about the SDC core strategy which is still being developed. He also spoke of the pending boundary review which will look at single member wards.

Cllr Stevens (WCC) also spoke about the SDC core strategy and how the lack of one was of benefit to developers. He informed the meeting of a consultation meeting held by HS2 in Southam on Sat 8th June where an environmental impact statement will be available to view. He said that this document is the one that will be presented to parliament in November. He also spoke about comprehensive spending review at WCC looking at more savings leading to services put out to the private sector. On the issue of health he said the Clinical Commissioning Groups (CCG's) now own their own budgets and should lead to more joined up working between NHS and Social Services. He reminded us about a community grant available for small projects up to a value of £5000

### **9. Finance (This item was brought forward)**

**Action**  
Clerk to contact Grant Thornton (external auditor) and request a one month delay in submission of annual financial statement. Items 9.1 and 9.2 carried over to next meeting.

#### **9.1 End of year financial report**

Mr Andrew Parkin, internal auditor, addressed the meeting and highlighted several inaccuracies within the parish council account which made it impossible to complete a financial report until such time as these inaccuracies could be explained. It was agreed to delay the submission of the accounts for one month

#### **9.2 Annual Governance Statement**

As above

### **6 Approval of Minutes**

6.1 It was resolved to approve the minutes for May 2013 as true records of the meeting with one ammendment.

6.2 The minutes of the AGM 2012 still not found.

**Action**  
Continuing search by the clerk

### **7 Matters Arising**

7.1 **Grit bin.** Approval was given for the purchase of a new 400 ltr yellow grit bin

**Action**  
Clerk to place order.

7.2 **Housing needs survey.** Cllr Baldwin told the meeting that he had visited Harbury but gained little from the visit. He said that he would contact Mr Harris at SDC for advice on how to best make public, land in the village that has been identified as suitable for development.

7.3 **HS2.** Nothing further to report other than that there will be a public information session in Southam on Saturday 8th June hosted by HS2.

- 7.4 **Plans of land at White Hart public house.** (See item 5 above)
- 7.5 **Broadband update.** Cllr Balwin said that there was very little to report other than he is waiting to hear where the junction boxes are located.
- 7.6 **Highways grant.** Cllr Stevens assisted the meeting by informing us that WCC has £100,000 available for small road safety projects up to £20,000. so now is the time to consider if we want to apply for such a grant.
- 7.7 **20 mph speed limit debate.** Cllr Baldwin posed the question of a 20 mph speed limit in Ufton Fields. Cllr Stevens suggested that councillors familiarise themselves with the contents of the Dept for Transport web site before debating the subject.  
[www.gov.uk /government/publications/setting-local-speed-limits.](http://www.gov.uk/government/publications/setting-local-speed-limits) **Action**  
 Councillors please read
- 7.8 **Inconsistent road signs at Harbury end of Ufton Fields.** Cllr Balwin said the two traffic signs at the Harbury end of Ufton Fields give conflicting information and cause confusion. One says "Unsuitable for HGVs" and the other "No Motor Vehicles" It was agreed to place an item in the Ufton Newsletter highlighting this issue. **Action**  
 Clerk to contact Highways Dept to seek clarification
- 7.9 **Dog fouling.** Recent publicity around this subject has resulted in an improvement and can now be removed from the agenda.
- 7.10 **Ridgeway Lane update.** The clerk reported that SDC had refused Mrs Skrivens request for a street name in the green lane off Leamington Road and she had been informed by letter from the parish council.
- 7.11 **Street Lighting update.** The clerk reported that Eon had been informed in writing of faults to lamp post numbers 15 and 16 in St Michaels Close.
- 7.12 **Waste dumped in Ufton Fields.** The clerk reported that SDC waste management has been requested to remove the ivy.
- 8 **Planning Matters**
- |                           |   |  |
|---------------------------|---|--|
| <b>Decisions received</b> | <b>13/00570/FUL White Hart Pub. Withdrawn</b> |  |
| <b>Applications</b>       | <b>None</b>                                   |  |
- 9.3 **Invoices - presented for payment and approved.**  
**Clerks salary and expenses. Three months in arrears plus expenses**  
**1st March 2013 to 31st May 2013 @ 16 hrs per month = 48 hrs**
- |                                  |                |                |
|----------------------------------|----------------|----------------|
| <b>48 hrs @ 8.919 per hour =</b> | <b>£428.11</b> |                |
| <b>Expenses</b>                  |                |                |
| <b>6/3/2013 stationary</b>       | <b>10.99</b>   |                |
| <b>9/5/2013 stationary</b>       | <b>43.40</b>   |                |
| <b>21/5/2013</b>                 | <b>20.00</b>   |                |
| <b>Total</b>                     | <b>£502.50</b> | <b>Chq 851</b> |
| <b>Renewal of Insurance</b>      | <b>£391.71</b> | <b>Chq 853</b> |
| <b>Ufton News Letter</b>         | <b>£30.66</b>  | <b>Chq 852</b> |
- 9.4 **Payments received** Nil
10. **Correspondence** Nil

11.

ITEMS FOR NEXT AGENDA

Tuesday 2nd July

1 Gypsy site consultation

2.20 mph speed limit

3. land at White Hart public house.

4. Broadband update.

5. Housing needs survey.

6. Inconsistent road signs at Harbury end of Ufton Fields.

7. Street Lighting update.

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Mike Crowther Ufton Parish Clerk  
6th June 2013